

## Minutes of meeting for Finance & General Purposes Committee

Date: Thursday 14<sup>th</sup> March 2024 at 7.00pm at the Parish Council Office

**Present:** Cllr Spencer, Cllr Thompson, Cllr Walker, Cllr Collins & Cllr Stevenson

**Absent:** Cllr Trupia-Melluish & Cllr Fernandez

**Also Present:** Clerk

### Agenda Point

#### 86. Welcome, mobile phone reminders and fire exits

Cllr Spencer welcomed everyone and reminded all to silence mobile devices and pointed out fire exits.

#### 87. To consider acceptance of apologies for absence

Apologies received from Cllr Trupia-Melluish & Cllr Fernandez

*It was proposed and seconded to approve the apologies from Cllr Trupia-Melluish & Cllr Fernandez.*

**RESOLVED**

#### 88. To approve and authorise the signing of the minutes of the Finance & General Purposes meeting held on the [11<sup>th</sup> January 2024](#)

*It was proposed and seconded to approve the minutes for the meetings held on the 11<sup>th</sup> January 2024*

**RESOLVED**

#### 89. To receive declarations of interest

None.

#### 90. Public Open Forum

None in attendance.

#### 91. To review accounts, budget v spend & bank reconciliations for February 2024

Bank reconciliations reviewed with no issues raised.

Accounts & budget v spend not provided so unable to review at this meeting.

**RESOLVED**

#### 92. To review payment list for March 2024

Payment list for March 2024 not provided so unable to review at this meeting

**RESOLVED**

#### 93. To consider digital training for Clerk

*It was proposed and seconded to approve training for clerk.*

**RESOLVED**

**94. To review asset register and update as necessary**

Asset register was reviewed and updated.

**RESOLVED**

**95. To undertake end of year budget review and make amendments as necessary.**

*It was proposed and seconded to move money underspent in precept budgets of £8,872.20 to the budget overspend of £10,848.13. The balance of the overspend £1,975 will be covered from general funds.*

**RESOLVED**

**96. To review tree survey and consider next steps.**

A detailed tree survey was carried out in the public open spaces at Foxholes Close, The Smithy & Canal Lane and a report submitted which was circulated before the meeting.

A request from members of the public about trees in these areas were also circulated.

*It was proposed and seconded that all the work detailed was acceptable and Clerk can go ahead with obtaining quotes.*

It was noted that access to some trees needed to be looked at and this will be taken forward to Full Council to review.

- It was proposed and seconded to pollard the trees of concern to the residents subject to the advice from a tree surgeon, however if the residents wanted the trees numbered 10 & 42 to be felled then the committee had no objections to this but the resident would have to pay and arrange for this to be done ensuring all of the tree is removed from the site.
- DPC will replace any felled tree in a more suitable location.

**RESOLVED**

**97. To consider quote for village gardening**

Item withdrawn and carried forward to Full Council.

**98. Close**

Cllr Spencer closed the meeting at 8.02pm